

## **INFORMATION ABOUT THE “DENKLIK” EQUIVALENCY CERTIFICATE – SEPTEMBER 2018**

### **What is the “Denklik”?**

It is an equivalency letter (Denklik Belgesi) of your national high school diploma that is needed to enroll as a full time international undergraduate student at Turkish universities.

The equivalency letter should state that your high school diploma/certificate is equivalent to those obtained in Turkey.

### **How do I obtain my “Denklik”?**

**Option A:** from the local Turkish Embassy/Consulate where you live;

**Option B:** if this is not issued by the Turkish Embassy in your country of residence, then you should obtain it from the Ministry of Education of the Republic of Turkey.

Please obtain/apply for the equivalency letter before coming to enroll as a student at Koç University.

We will help you to obtain the equivalency letter from the Provincial Ministry of Education in Istanbul in case you haven't obtained it in your own country.

However, we would like to remind you that it is your responsibility to obtain this document.

### **What documents should I bring when I apply for my “Denklik”?**

Required documents:

- 1- Original High School Diploma & transcripts + copies
- 2- Passport. (Copies of the personal information page + Entry date to Turkey stamp page)
- 3- Form (you need to fill the form found on page 2 and sign it)
- 4- Copy of your Koç University admission letter.

### **Tips:**

- Be in the Ministry of Education office at 08:00 am! (Don't go late in the day)
- Ask for the submission receipt when you submit your documents.
- Don't go on the same day to collect your documents. (Go 3-5 days after)

### **Where do I go to apply for my “Denklik” in Istanbul?**

The Ministry of Education Office (Milli Eğitim Müdürlüğü) is located in: Eski Toptaşı Caddesi Eski Adliye Binası D:1, 34122 Sultanahmet/Fatih/İstanbul

[Google Maps](#)

(EK-1)  
DENKLİK BELGESİ ALACAKLAR İÇİN BAŞVURU FORMU  
APPLICATION FORM FOR EQUIVALENCE  
نموذج طلب معادلة شهادة

1. Öğrencinin Adı ve Soyadı Student's Name & Surname / اسم الطالب وعائلته	
2. T.C. Kimlik No Turkey ID No / الرقم الوطني للأجانب بتركيا	
3. Baba Adı Father's name / اسم الاب	
4. Anne Adı Mother's name / اسم الام	
5. Doğum Yeri ve Tarihi Birth of place and date / مكان وتاريخ الميلاد	
6. Yurt Dışında öğrenim gördüğü ülke ve eğitim kurumunun (ilk-orta okul veya lise) adı Name of the country and the school studied last / البلد الذي تخرج / من/ اسم اخر مدرسة تخرج منها خارج تركيا	
7. Denklik belgesinin nerede kullanılacağı What is the document of equivalence asked for? / أين سيتم استعمال وثيقة المعادلة؟ ( ) Okul Kayıt / For Elementary&Second. Schools&University / التسجيل في مدرسة أو جامعة / التعليم المفتوح ( ) Açık Öğretim / Distant Education / الحصول على وظيفة ( ) İş Başvuru / Job Application /	

Yukarıda yazdığım bilgilerin ve ekte sunduğum belgelerin doğru olduğunu, bunların yanlış olması halinde sorumluluğun şahsıma ait olacağını beyan ederim.  
I confirm the information set out above and the documents attached are accurate and current, and affirm that I will be held accountable for false statement.

أتعهد بأن جميع المعلومات الواردة في الأعلى صحيحة وكذلك جميع الوثائق المرفقة مع هذا الطلب و اتحمل كامل المسؤولية عن ذلك

TESLİM EDİLEN BELGELER/LIST OF THE DOCUMENTS SUBMITTED FOR EQUIVALENCY

- 1-Teslim edilen evraklar, Denklik Uzmanı / Denklik Uzmanları tarafından incelenerek uygun görülenlere ilgili mevzuat çerçevesinde Denklik Belgesi düzenlenir.
- 2-Eksik ve gerçek dışı olan (sahte) belgeler için Denklik Belgesi düzenlenmez. Usulsüzlük tespit edilen veya yasal olmayan belgeler için ilgili makamlara / kurumlara suç duyurusunda (ihbarda) bulunulur.

SIRA	BELGE CİNSİ	ASLI	FOTOKOPİ	SAYFA ADEDİ	AÇIKLAMA
1	Kimlik Belgesi				
2	Pasaport				
3	Diploma				
4	Mezuniyet Belgesi				
5	Öğrenim Belgesi				
6	Karne				
7	Transkript				
8	İkamet Tezkeresi				
9	Diğer				

BAŞVURU SAHİBİ/APPLICANT ADRES/ADDRESS/العنوان :	TESLİM ALAN GÖREVLİ ADI-SOYADI / PARAF
İL/CITY/ المدينة : TELEFON/PHONE NO/رقم الهاتف :	
İMZA/SIGNATURE :	

Adres: İSTANBUL MİLLİ EĞİTİM MÜDÜRLÜĞÜ İmran Öktem Cad. No:1 Sultanahmet-Fatih /İSTANBUL  
Tel: 0 (212) 455 0400-250-252 İnternet Adresi: www.istanbul.meb.gov.tr E-posta: yde34@meb.gov.tr